Liberty Utilities

## 1) 1100 S. State S <br> Pine Bilff, AR 71601

Visit our website at www libertyutilities .com
FOR QUESTIONS REGARDING YOUR BILL CALL (855) 382-6508 FOR EMERGENCIES CALL (855) 382-6511

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JOHN Q SAMPLE
9999E CHESTNUT ST
PINE BLUFF AR 87878


## Glossary of Terms

1. Contact Information - Please use this information to mail, email or call Liberty Utilities.
2. Account Number - This is your 16 digit account number.
3. Due Date - This is the date by which we need to receive your payment. To avoid late payment charges, please ensure that you allow sufficient time for your payment to reach us especially if you are mailing your payment.
4. Service Address - This address specifies where the service is being supplied and measured.
5. Mailing Address - Each month, the bill is sent to this address, which may differ from the service address.
6. Monthly Consumption Chart - This graph illustrates usage at the service address on a monthly basis.
7. Meter Information - Details about Meter Number, Rate Code, Read Type, the number of billing days, and newly incurred consumption in units are shown here.
8. General message - We will use this section to communicate regulatory and other important messages to you.
9. Previous Balance - This is the Total Amount Due from your previous statement.
10. Balance Deferred to Payment Arrangement - An extended payment plan where past-due bills may be paid in installments over a specified time period. This amount will be displayed only on your first statement after setting up the Payment Plan.
11. Payments Received - This amount is the total of all payments received and posted to your account (regardless of the payment method). It takes 2 business days to post the payments to your account. If you have recently made a payment it may not have posted to your account at the time of billing.
12. Balance Forward - This amount is the difference between the Total Amount Due on your last statement and all the Payments Received and posted to the account prior to the current billing period.
13. Payment Arrangement Installment - This is the original amount that has been put on a Special Payment Arrangement (SPA) plan.
14. Current Charges - This amount is the total of charges you incurred and any appropriate taxes for the billing period.
15. Miscellaneous Charges/Credits - This amount is the total of all Miscellaneous Charges/Credits applied to your account and are unique for the billing period.
16. Total Amount Due - This amount is the cumulative charge including Balance Forward, Voided Charges/Credits, and charges for the current billing period and Miscellaneous Charges/Credits.
17. Remaining Payment Arrangement - This amount represents the difference between the Initial Payment Arrangement and the installments that have been billed to your account. This is also the amount that will become due immediately if you default on your payment plan or if the account is to be final billed. If the Payment Arrangement is being removed or the account is being finalized, this amount will appear prior to Balance Forward.
18. Special Message - This section is used to communicate regulatory information and additional important messages to you.
19. Payment Coupon - Include this portion of your statement if you are mailing a payment or take it with you when you are making a payment at one of our authorized payment locations.
20. Update Phone/address - This box must be checked if you are informing us of a change of address and/or telephone number.
21. Remittance Address - This is the address for mailing a payment. Ensure that this address is visible through the return envelope window.
